



കേന്ദ്രീയ വിദ്യാലയം, മാഹി  
केन्द्रीय विद्यालय, माहि  
**KENDRIYA VIDYALAYA, MAHE**  
CHEMBRA PO, PARAL, MAHE, U.T OF PUDUCHERY PIN 670671

Dated: 12.01.2021.

To,

Sub: Tender invitation for Student Desk & Bench (25 Nos) – reg.

Sir/Madam,

The Kendriya Vidyalaya Sangathan, is a centrally funded Autonomous Body, is a Society registered under Societies' Registration Act, 1860. The Sangathan administers the Scheme of Kendriya Vidyalayas set up for imparting education to the children of transferable Central Govt.Employees among others.

Sealed Tenders are invited from Professionally competent firms who possess Sales Tax/TIN/VAT/GST registration number currently valid and Income tax assesses for the supply of different items mentioned in the schedule given below for KENDRIYA VIDYALAYA , Mahe up to 14:00 hrs on or before 28 Jan 2021. Quotations will be opened on 28 Jan 2021 at 15.00 AM.

**SCHEDULE**

S NO.	ITEM	Description
1	<b>Two seater student Desk</b>	<b>Size:</b> Top: The panels should be made from 3/4" thickness polished Rub wood supported with fabricated 1.5" GI Pipe with powder coated finish. Length of Panel: 48" Length Width: 16"x3/4". Height: 30" Fabricated 1.5" Square type GI Pipe with powder coated finish. The storage shelf is to be made from 12" Width x3/4" thickness polished Rub wood which should be affixed below the desk top panel by providing Gap of 6" width with support of 1.5"GI Pipe(Fabricated & Powder coated finish) 3 sides covered with 8" x 3/4 rub wood. In case of any doubt Drawing may be strictly followed

2	<b>Two Seater Bench with Back rest.</b>	<p><b>SEAT SIZE</b></p> <p>The Bench seat &amp; back support should be made from 3/4" thickness polished Rub wood which should be fixed with support of 1.5" G.I Pipe (fabricated &amp; powder coated finish).</p> <ol style="list-style-type: none"> <li>1. Seat Length 48" Length</li> <li>2. Seat Height 18".</li> <li>3. Seat Width 12".</li> </ol> <p style="text-align: right;">} Material to be used Rub Wood 3/4" thickness with 1.5"GI Pipe support (fabricated &amp; powder coated finish).</p> <p><b>BACK REST SIZE</b></p> <ol style="list-style-type: none"> <li>1. Back Rest Length 48".</li> <li>2. Back Rest Width: 10".</li> <li>3. Back Rest Height: 30"</li> </ol> <p style="text-align: right;">} Material to be used Rub Wood 3/4" thickness with 1.5"GI Pipe support (Fabricated &amp; powder coated finish)</p> <p style="text-align: center;">In case of any doubt Drawing may be strictly followed</p>
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**\*NOTE: DRAWING OF STUDENT DESK AND BENCH IS ENCLOSED FOR READY REFERENCE.**

### **TERMS AND CONDITIONS**

The quotations have to be submitted as per the terms and conditions and specifications mentioned in the following paras. Unless specified otherwise in the quotation it shall be deemed that the terms and conditions stipulated hereunder have been agreed to.

1. Sealed quotation for the supply of the articles shown in the attached statement are invited by the undersigned up to 2.00 PM on 28 Jan 2021.
2. Quotation should be sent under strong sealed cover marked as Quotation for the supply of **"STUDENT DESK AND BENCH"**. The quotations will be opened in the office of the undersigned at 03.00 PM on 28 JAN 2021.
3. The tender shall quote rates, which will include the delivery & other incidental charges. GST, if any, should be indicated separately.
4. The firm must also possess valid PAN No. & GST registration number and copy of the same must also be enclosed with the tender document.
5. The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The services for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST.
6. Modification in the tender documents after the closing date is not permissible.
7. The warranty for one year should be provided for the items provided for Manufacturing defects.
8. The Contractor/bidder or his representative may contact the undersigned at Tel.No: 0490-2937966 for any further clarification. No variation in terms of Quality of the items shall be entertained.
9. There should not be any overwriting or correction in the quotation. If a figure is to be amended, it should be neatly scored out the revised figure written above and the same attested with full signature and date. In the absence of attested signature, the quotation is liable to be rejected.
10. The Principal, Kendriya Vidyalaya, Mahe reserves the right to cancel the contract at any time during the currency period of the contract without giving any reasons.
11. The Principal does not bind himself to accept the lowest quotation and reserves the right to accept the quotation in whole or in part, i.e with respect to all articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he may decide.
12. On acceptance of the quotation it will become a contract and shall be bound by the terms and conditions of the quotation.
13. Rates once finalized will not be enhanced/reduced during the currency of the contract.

14. In case, the successful bidder shows inability at any stage, after the contract is finalized and awarded, for whatsoever reason(s), to honor the contract, performance security deposited would be forfeited.
  15. The firm to whom the tender will be awarded, will have to deposit the performance **Security equal to 3%** of the total amount in the form of DD drawn in favour of “**VVN Account KV, Mahe**”. If the services are not found to be satisfactory, the performance security is liable to be forfeited. No interest will be paid on performance security.
  16. If the contractor fails to supply the articles within the time stipulated in the quotation, the Principal shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person or firm and the difference of price if any shall be deducted from security deposit & in case any amount in excess of security deposit is paid by the undersigned, the contractor shall be liable to pay this amount.
  17. The quantity of articles indicated in the attached statement may be increased or decreased at the discretion of the Principal without assigning any reason.
  18. Prior to acceptance of the quotation, the undersigned reserves the right to call for sample demonstration and the contractor shall be liable to provide the sample or give the demonstration free of cost.
  19. In the event of acceptance of the quotation and placing of the order for the purchase the articles ordered for would be subjected to an inspection by the Principal or his representative and liable to be rejected if the articles supplied are not according to approved samples and confirm to the specification prescribed.
  20. The rates quoted by the contractor shall hold good up to one year from the date of opening of the Tender. No amendment in rate except increase in the rate of Sales Tax during the period of execution of the contract will be accepted.
  21. The amount of security deposit shall be retained by the Vidyalaya for a period of one year from the date of completion of supplies as a safe guard against any defect appearing in articles supplied within this period.
  22. No advance payment will be done, the payment will be done only after the satisfactory supply of all items as per the specification and certification from the consignee. The payment will be done through e-payment directly to the agency concerned.
  23. Quotations which do not comply with the above condition are liable to be rejected.
  24. Rates should be quoted according to the specifications and design attached with this form. There should not be any alteration in the specifications given.
  25. Wood to be used – ‘RUB WOOD’ in the case of class room furniture.
- All the above conditions are accepted by me/us.

Yours faithfully

Principal

**TENDER FORMAT**

Sl No.	Description of goods/equipment	Brief specifications	Quantity	Unit/ Rate (Rs)	Total Amount Without GST	GST Amount	Total Amount With GST

We agree to supply the above goods in accordance with the specifications for the above mention unit price shown against the item(s) for which quotations have been submitted . within the period specified in the Invitation for Quotations,

We also confirm that the normal commercial warranty / guarantee of.....months shall apply to the offered goods

.....  
 .....  
 .....

( Bidder)  
 Signatue

Name

Date



